



From: Kathy Ordos
Vendor Contact
Havre de Grace Independence Day Commission

Dear Vendor,

Our records show that you were a vendor, hawker or peddler at past Havre de Grace Independence Day Parades. We would like to invite you to return this year for our 2018 Independence Day Parade, which will be held on Sunday, July 1, 2018. Enclosed is an application for a permit. If you are interested in participating as a vendor, hawker or peddler this year, please fill out and return the enclosed form to me. Complete instructions are on the enclosed pages.

Havre de Grace Independence Day: Vendors
c/o Kathy Ordos
PO Box 28
Havre de Grace, MD 21078

Also, **as requested by our insurance carrier**, please send a certificate of liability insurance. The City of Havre de Grace should be named as additional insured. Our carrier advised us that this certificate is necessary although you still remain responsible for all losses, damages, cost, or claims of any kind, as a result of directly or indirectly participating in the Havre de Grace Independence Day Celebration.

Vendor is responsible for keeping his/her space clean. It is further understood that Vendor will clean up and remove trash during and after scheduled event.

Vendor is to close and clean area and depart premises within 90 minutes after the end of the Parade along Union Ave.

Thank you for your cooperation, and we look forward to seeing you at this year's Independence Day Parade.

Please see the attached map of Union Ave., Havre de Grace, Md., <http://www.havredegracemd.com/harford-county-street-map>. This year we are requesting that each vendor provide three choices of location, along Union Ave., on Parade Day. You can request location from Warren St. to Lafayette St. All efforts will be given to accommodate your 1st choice.

Sincerely,

Kathy Ordos
Havre de Grace Independence Day Commission
PO Box 28
Havre de Grace, MD 21078

Permit Application

Vendors, Hawkers, Peddlers
Havre de Grace Independence Day Parade
July 1, 2018



Name _____

Address _____

City _____ Zip Code _____

Telephone _____ IMPORTANT: Sales Tax Number* _____

EMAIL: _____

Business Name _____

Type of Business (what are you selling?) _____

Vehicle _____ License Tag _____
(If Applicable)

Number of Permits Desired _____ @ \$150.00 per vehicle, location or individual peddler. **

Total amount enclosed: \$ _____

Applicant's Signature

Parade permit deadline is June 1, 2018.

A Harford County Health Department Permit for operation of a food service is enclosed. It is your responsibility to send it into the Harford County Health Department. No parade permit will be given until we get approval from the Health Department. No refund will be given to any vendor who is closed by the Health Department due to unacceptable conditions or noncompliance.

The Havre de Grace Independence Day Commission will not be responsible for cancellation or the closing of any activities due to weather conditions during the event. Full vendor fees will still be expected and no refunds are applicable.

* If you do not have a sales tax number, you must contact the MD State Comptroller's Office for a temporary permit for this event.

** Sales are permitted only on Union Avenue on July 1, 2018 until the time that the parade is completed. Vendor is to close, clean and depart premise no later than 90 minutes after the close of the parade.

You will receive a "Vendor" lanyard as your permit. Please be sure to have a member of your team to wear the "Vendor" lanyard and have your Health Department permit prominently displayed at all locations.

Please mail your check payable to:
Havre de Grace Independence Day Commission
c/o Kathy Ordos
PO Box 28
Havre de Grace, MD 21078

If you have any questions, please email hdgjuly4th@gmail.com or call 443-502-0204.

Thanks! Looking forward to a great celebration on July 1st!